

Funeral Guidelines – Christ the King Anglican Church, Poway, CA

We understand that planning a funeral service for a loved one is challenging and we are praying for you and your family as you grieve. The following policy is intended to assist you as you plan and help avoid any misunderstandings or confusion. If you have any questions, please do not hesitate to contact a member of our clergy team.

Our Space

Our worship space can reasonably accommodate 60-70 people. If you are anticipating a larger attendance, we would be happy to work with you to procure an alternate location.

The Burial Liturgy

The burial of a Christian is an occasion of both sorrow and joy—our sorrow in the face of death, and our joy in Jesus' promise of the resurrection of the body and the life everlasting. As the burial liturgy proclaims, "life is changed, not ended; and when our mortal body lies in death, there is prepared for us a dwelling place eternal in the heavens."

The Christian burial is different from a "Celebration of Life." The burial liturgy looks forward to eternal life rather than backward to past events. It does not primarily focus on the achievements or failures of the deceased; rather, it calls us to proclaim the Good News of Jesus and his triumph over death, even as we celebrate the life and witness of the deceased.

The readings should always be drawn from the Bible, and the prayers and music from the Christian tradition. A wake preceding the service and a reception following the service are appropriate places for personal remembrances. Where possible, the burial liturgy is conducted in the church, and it may be celebrated within the context of the Eucharist.

Planning the Service

We have a guide available to help you in the planning of your service. It can be found on our website at www.ctksd.org/burial. One of our clergy members will be happy to assist you in the planning process. All dates are subject to availability and must be confirmed with the Rector.

The service will be officiated by a member of the Christ the King clergy team. Other ACNA clergy may participate with the Rector's approval. Non-ACNA clergy may participate in a limited capacity with the approval of the Rector.

Worship booklets will be provided by the church for use in the service. A color picture may be included on the cover and an obituary may be included at the back.

Volunteers

Volunteers are needed for a variety of tasks during the burial service. You are welcome to provide your own volunteers for these tasks, or our volunteer coordinator Deb Kremer can assist you in providing volunteers from the congregation. If you are providing your own volunteers, please note that we do require anyone who is reading Scripture or leading prayers to be a baptized Christian. Volunteers for Tech Team and Altar Guild must be current members of those ministry teams.

Music

Suggestions for musical pieces can be found in the funeral planning document. Secular or prerecorded music of any kind are not permitted during the worship service. A member of our clergy team would be happy to assist you in the selection of appropriate music for the service.

The staff musician for Christ the King Anglican Church (Masashi Nakamura) has the right of first refusal for all burial services at the church and will require a fee of \$300 paid directly to him on the day of the service. If this fee results in a financial burden to the family, other arrangements may be made by speaking with the Rector. If requested, members of the Christ the King music team are welcome to lead singing, depending on their availability. Outside musicians may participate with the approval of the Rector.

Urns and Caskets

Urns and caskets will be covered with a white pall, provided by the church, for the entirety of the liturgy. If the committal does not immediately follow the service, the urn/casket will remain in the worship space following the service until the conclusion of the event.

Flowers

Please speak with Sue Rello if you would like to have matching flower arrangements placed on either side of the cross at the front of the church. The family will be responsible for the cost of the flowers. No other flowers are permitted in the worship space. Any additional flowers may be placed in the breezeway or parish hall.

Memory Table

A memory table with pictures and other mementos may be placed in the breezeway or parish hall. Please contact Cindy Kaemmerer to coordinate table size and location. Pictures are not permitted in the worship space.

Reception

Please note that we have very limited space. The parish hall is available for a small, simple reception for up to 50 people following the service. Cindy Kaemmerer will assist the family in planning a reception if it is to be held at the church. The family will be responsible for all food costs in coordination with Cindy. Larger receptions and/or sit down meals will require an alternate location.

Fees and honoraria

The only required fee is \$300 for the use of the parish musician. Honoraria for clergy and volunteers are not required but may be given directly to individuals at the family's discretion. There is no fee for the use of the church or parish hall. Reception expenses will be covered by the family unless other arrangements are made with the Rector. Donations to the church are appreciated but never expected.

Contacts:

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Flowers: Sue Rello
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Reception: Cindy Kaemmerer
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Volunteers: Deb Kremer
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Musician: Masashi Nakamura
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